

Volunteer Position Job Description

Position Title: Volunteer Committee Member(s)

Work Location: SWESA

Purpose of the Position: Provide the perspective of SWESA volunteers in the development of a Volunteer Program at SWESA.

Responsibilities and duties:

- Attend meetings

- Assume responsibility for small tasks of the committee

- Provide input into the development of a volunteer program

- Assist with implementation.

Reports to: Volunteer Committee Chair, Elaine Parfitt

Qualifications: Have volunteered or are planning to volunteer with SWESA, enjoys working with a team. Previous experience with volunteer programs would be helpful.

Commitment: Monthly meetings and some work on small tasks.

Training: Training for this position will be provided. In addition, the Committee members will be available for questions and assistance.